

**Beaver Dam Unified School District
Board of Education Minutes**

Operations Committee Meeting

April 27, 2020

A meeting of the Operations Committee of the Board of Education was held virtually on the above date at 7:04 pm. Board members present: Marge Jorgensen, John Kraus, Jr., Lisa Panzer, and Gary Spielman.

Mr. Nault, Director of Human Resources, provided an update on staffing for 2020-2021. The elementary level is -2.0 FTE overall. Student enrollment needs will be satisfactorily met, so the 2 positions will not be filled. He reviewed kindergarten enrollment projections and space availability at each school. The Middle School is FTE neutral and the High School is -1.0 FTE. The DPI requires districts to have one district-wide Library Media Specialist, so the position at the High School will not be replaced. He reviewed the staffing for Pupil Services, secretarial support staff, and administration. A review of teacher assistant and custodial staffing is just beginning. He shared information on new positions that depend on the budget.

Mr. Nault reviewed new and updated job descriptions. The District Facilities and Safety Officer includes duties from the previous Buildings and Grounds Coordinator position and clarifies the safety duties. The Behavioral Interventionist position will support students, teachers, and administrators and establish and reinforce behavior expectations in the classroom and school. The Mental Health Navigator position is part of the student services delivery to assist with mental health services and serve as a point of contact for referring families and students to community mental health support resources and services.

Ms. Malkovich, Director of Business Services, reviewed the list of summer maintenance projects and associated costs. She explained the budget is fluid depending on where needs might be. The roofing projects previously approved by the board will be completed over the summer. Funds will also be allocated for the tennis courts to offset the amount that cannot be used from Fund 80. Other opportunities will be explored as the District Facilities and Safety Officer transitions into the position.

The next committee meeting is scheduled for May 18.